

Requested Documentation Checklist

Nominated poets should submit the following documentation:

- Letter of interest including a description of your interest in the position and a brief statement of the special initiative you propose undertaking (one page maximum in .doc or .pdf file format)
- Biographical information (one page maximum in .doc or .pdf file format)
- Resume or curriculum vitae (three pages maximum in .doc or .pdf file format) with bibliography of published works (two pages maximum in .doc or .pdf file format)
- Previous awards and/or recognitions (one page maximum in .doc or .pdf file format)
- Samples of original poetry. (Five poems max. within a seven-page limit in .doc or .pdf file format)
- Audio or video samples of you reading your work. Submit MP3 audio files or provide links to websites (e.g., a personal website, YouTube, Vimeo, etc.).
- Additionally up to three letters of support. (one page each maximum in .doc or .pdf file format)